

**U.S. DEPARTMENT OF ENERGY
Facilities Information Management System (FIMS)
REQUEST FOR CHANGE*
Chg. Req. # 07-04**

REQUESTER NAME: GARY HORN

DATE: 3/20/2007

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AFFILIATION (CK ONE):

DOE

OTHER
FED

CONTRACTOR NAME:

PROPOSED CHANGE:

1. Add the following sub-elements to Disposition Method for Public Benefit Conveyance: Homeless Assistance (HA), Health or Educational Use (HE), Public Parks and Public Recreation Area (PR), Historic Monuments (HM), Correctional Facility Use (CF), Port Facilities (PF), Public Airports (PA), Wildlife Conservation (WC), Negotiated Sales to Public Agencies (NS), Self-help Housing (SH), and Law Enforcement and Emergency Management Response (LE).
2. Add the following sub-elements to Disposition Method for Sale: Negotiated Sale (SN) and Public Sale (SP).
3. Add the following sub-elements to Lease Termination (LX): Termination (TM) and Expiration (XP).
4. Add an additional disposition method (XX) to capture all records that were archived but did not represent actual removal of a real property physical asset from the inventory (e.g. correction of errors, etc.)

JUSTIFICATION: Required to comply with new FRPC reporting requirements and a required action on DOE's President's Management Agenda scorecard for real property.

PLEASE DO NOT TYPE BELOW THIS LINE

REMARKS (REVIEWERS, PLEASE ADD YOUR SIGNATURE AND DATE):

FAC APPROVED: 03/20/2007

FDDC APPROVED: 05/07/2007

IMPLEMENTED INTO FIMS RELEASE 1.15 ON JUNE 26, 2007

***USE THIS FORM TO REQUEST A CHANGE TO FIMS' DATA BASE PROGRAM, POLICY, PROCEDURE OR DOCUMENTATION.**

MAIL COMPLETED FORM TO: JOLIE MACIER
FERMI NATIONAL ACCELERATOR LABORATORY
KIRK ROAD AND PINE STREET
BATAVIA, IL 60510-0500
PHONE (630) 840-2353 FAX (630) 840-4980

OR DOWNLOAD FORM FROM: FIMS WEB PAGE: <http://fims.hr.doe.gov>
COMPLETE FORM AND E-MAIL TO: jrmacier@fnal.gov